

Panhandle Community Unit District No. Two Board of Education

Regular Session Minutes January 29, 2024

The Panhandle Board of Education met in regular session on Monday, January 29, 2024, at the Panhandle Learning Center in Raymond at 7:00 p.m. Board President, Terri Payne called the meeting to order at 7:00 p.m. and roll call was taken.

Board Members Present: Teresa Payne, President; Dana Pitchford, Vice-President; Gabe Pope, Secretary; Darrin Daugherty, Scott Cowdrey, Heather Millburg, and Gretchen Rovey

Board Members Absent:

Also in attendance: Aaron Hopper, Superintendent; Ken Schuster, Principal; Joe Webb Principal, and Kyle Herschelman.

Community Comments

None

Additions/Deletions to the Agenda

None

Consent Agenda

- A. Approval of minutes of December 18, 2023, policy, regular and executive sessions.
- B. Approval of January 2024 bills, December 2023 disbursements, Treasurer's Report and Activity Accounts.
- C. Approve disposal of closed-session recordings over 24 months old

It was moved by Pitchford and seconded by Millburg to approve the Consent Agenda as presented. Motion carried 7-0.

Old Business Items

Second Reading of Board Policies:

- 2:20 Powers and Duties of the School Board; Indemnification
- 2:110 Qualifications, Term, and Duties of Board Officers
- 2:120 Board Member Development
- 2:200 Types of School Board Meetings
- 2:220 School Board Meeting Procedure
- 3:50 Administrative Personnel Other Than the Superintendent
- 4:10 Fiscal and Business Management
- 4:30 Revenue and Investments
- 4:60 Purchases and Contracts
- 4:90 Student Activity and Fiduciary Funds
- 4:30 Free and Reduced-Priced Food Services

- 4:160 Environmental Quality of Buildings and Grounds
- 4:170 Safety
- 5:30 Hiring Process and Criteria
- 5:50 Drug and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
- 5:90 Abused and Neglected Child Reporting
- 5:120 Employee Ethics; Conduct; and Conflict of Interest
- 5:150 Personnel Records
- 5:190 Teacher Qualifications
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:210 Resignations
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:15 School Accountability
- 6:20 School Year Calendar and Day
- 6:30 Organization of Instruction
- 6:50 School Wellness
- 6:65 Student Social and Emotional Development
- 6:270 Guidance and Counseling Program
- 7:50 School Admissions and Student Transfers to and from Non-District Schools
- 7:60 Residence
- 7:70 Attendance and Truancy
- 7:190 Student Behavior
- 7:250 Student Support Services
- 7:270 Administering Medicines to Students
- 7:285 Anaphylaxis Prevention, Response, and Management Program
- 7:290 Suicide and Depression Awareness and Prevention
- 7:345 Use of Educational Technologies; Student Data Privacy and Security
- 8:30 Visitors to and Conduct on School Property

It was moved by Millburg and seconded by Pitchford to approve the second reading of board policies as presented. Motion carried 7-0.

*Board Development – 2024-2025 Registration bulletin**

Mr. Schuster presented information regarding the development of the 2024-2025 registration bulletin. The board learned about the development process and some of the classes that will be offered at Lincolnwood this fall. The bulletin will be sent to families soon.

*Solar Discussion**

Mr. Hopper asked the board for direction regarding solar. The board discussed the pros and cons of a projects. No action was taken on the matter and the project will be tabled.

*Sale of used school buses**

It was moved by Pope and seconded by Cowdrey to approve the resolution for the sale of the used school buses as presented. Motion carried 7-0.

Land Update

Mr. Hopper presented an update regarding information the school district had learned about the possible sale or transfer of school owned land. The next step for the district would be to acquire a land assessment and survey of the Saddle Club land.

It was moved by Millburg and seconded by Pitchford to authorize the superintendent to obtain and land survey and assessment of the district's Saddle Club Ave property. Motion carried 7-0.

New Business Items

*Approval of Continuous Service Lists**

Mr. Hopper presented information regarding the service lists for the school district.

It was moved by Cowdrey and seconded by Pitchford to approve the continuous service lists as presented. Motion carried 7-0.

*Handbook Committee board presentative**

President Payne asked board member Pitchford if she would serve on the committee again this school. Mrs. Pitchford accepted the appointment.

2024-2025 School Calendar Discussion

Mr. Hopper shared with the board a sample of the calendar for the 2024-2025 school year. The drafts will be shared with the teachers' association prior to being brought to the board in February for approval.

*Consideration and action regarding track cooperative with the Pawnee School District.**

Mr. Hopper presented information regarding student interest in participating in track activities with the Pawnee School District. This could begin this school year and would be offered to both girls and boys.

It was moved by Millburg and seconded by Rovey to approve a track cooperative with the Pawnee School District beginning with the 2023-2024 school year as presented. Motion carried 7-0.

Community Comments

None

Administrative Reports

Administrative reports were presented.

Executive Session

It was moved by Pope and seconded by Pitchford to enter into closed session at 7:45p.m. for the following purposes as allowed under the Illinois Open Meetings Act 5 ILCS 120/2(c): Appointment, employment and/or dismissal of employees of the district; and superintendent evaluation. Motion carried 7-0.

It was moved by Millburg and seconded by Pope to reconvene into open session at 9:40p.m. Motion carried 7-0.

Executive Session Action


It was moved by Pitchford and seconded by Millburg approve James Whalen and Jarrett Reed as volunteer baseball coaches pending successful completion of all state and local employment requirements. Motion carried 7-0.

It was moved by Pope and seconded by Pitchford to approve a student assistant for the JH scholastic bowl team. Motion carried 7-0.

It was moved by Cowdrey and seconded by Rovey to approve the paternity leave request as presented. Motion carried 7-0.

Adjournment

It was moved by Millburg and seconded by Pope to adjourn at 9:45p.m. Motion carried 7-0.



President



Secretary